

RECORD OF PROCEEDINGS

Minutes of Lawrence Township Trustees

Regular Meeting

March 28, 2024

The Trustees of Lawrence Township met in regular session at 7:00PM. in the Charles E. Lundenberger Memorial Meeting Room. The meeting was called to order by Chairman Ritterbeck. All Trustees were present.

Minutes from the March 14, 2024 regular meeting were approved.

The above bills were approved by the Board and checks were written.

PUBLIC SPEAKS

Lauren Borell from O.D.O.T. presented Trustees with various ideas and forms necessary to have litter picked up on state routes. O.D.O.T. will supply safety vests, grabbers and bags. Trustees are looking into a community project to pick up litter in the township and asking any organization willing to help, contact the township. Mrs. Borrell then thanked retiring road superintendent Chuck McNutt for the work he's done for the township. Kevin Anslow, Bolivar Fire Chief Shawn Lynch and Beverly Blystone also thanked Chuck McNutt for all he's done.

MEETING

Trustees presented Chuck McNutt a plaque thanking him for his dedication to the township he and his family has made during his employment of 18 year and wished him well in his retirement. Chuck McNutt thanked the Trustees and community for all their support and friendships he has made over the years. Perry Myers and Todd Reynolds indicated they appreciated working with Chuck and wished him well. Ritterbeck made a **motion**, seconded by Ackerman to appoint Perry Myers Road Superintendent effective April 1. Myers indicated that road sweeping is scheduled for April 8-9 and asked residents in Hunters Green and Wilkshire to not park on the street those days, seasonal help will start back to work April 2, preparation work is being done on Zutavern Church for chip & seal and road and roads signs have been checked. Zoning Inspector Weekley advised that the Zoning Commission will hold a public hearing on May 14th regarding proposed changes to the Zoning Regulations. Legal notice will be published and proposed changes can be reviewed at the township building Monday, Wednesday, Friday from 9 a.m. to 2 p.m. and also at the Bolivar branch of the Tuscarawas County Library and the Bolivar Post Office. OTARMA made recommendations for the township and the following were approved: (1) Ritterbeck made a **motion**, seconded by Ackerman to approve the Lawrence Township Business Continuity Plan. Ackerman: yes; Haueter: yes; Ritterbeck: yes. **Motion** passed; (2) Communication acceptable use policy is already in the Employee Handbook; (3) Haueter made a **motion**, seconded by Ritterbeck to add the password policy to the Employee Handbook. Ackerman: yes; Haueter: yes; Ritterbeck: yes. **Motion** passed; (4) Ritterbeck made a **motion**, to approve the Wireless Access Policy, seconded by Haueter. Ackerman: yes; Haueter: yes; Ritterbeck: yes. **Motion** passed; (5) Haueter advised that he installed endpoint security and firewall protection on township computers. Ritterbeck asked Trustees to approve letter to send to JSWMD board regarding recent funding termination for compost. Ackerman made a **motion**, seconded by Haueter to send the letter. Ackerman: yes; Haueter: yes; Ritterbeck: yes. **Motion** passed. Martina Mann was advised if commercial entities want to rent the hall, they should provide a copy of their insurance with the township as additionally insured, which she will add to the commercial hall rental contract for approval at next meeting. Trustees also determined that Only Service Animals should be added to all hall rental agreements and Mann will provide updated hall rental contracts next meeting for approval. Ritterbeck made a **motion** to approve Resolution 12-24 to Amend Appropriations by \$6,200 due to TIF funds received, seconded by Haueter. Ackerman: yes; Haueter: yes; Ritterbeck: yes. **Motion** passed. A motion to adjourn was made and so ordered by Chairman

ATTEST:

APPROVED:

_____, Fiscal Officer
Ann Marie Ackerman

_____, Trustee
Donald Ackerman

_____, Chairman
Matthew Ritterbeck

_____, Trustee
Michael Haueter